



FREQUENTLY ASKED QUESTIONS

To assist in planning your event at the Qualico Family Centre

What time can my event start?

Receptions can begin at 6 p.m. and your event must end at 1 a.m. as per Manitoba Liquor Laws. We expect all guests to depart by 1:30 a.m.

What is the capacity at the Qualico Family Centre?

The Qualico Family Centre can accommodate the following:

- Lunch seating for up to 80 people
- Dinner seating for up to 180 people
- Stand-up receptions for up to 200 people

How many people can be seated at one table?

Eight to nine people can be seated per 60" round table.

Can I bring in an outside caterer?

No outside caterers are permitted within the Qualico Family Centre. Executive Chef Heiko Duehrsen has created a wide variety of menus to choose from. You may bring in your own wedding cake from a commercial bakery.

Is there an additional cost for cake cutting?

Yes, plating fees are as follows:

- \$0.50 per person if you only require plates, forks and napkins
- \$2.50 per person for the Chef to cut, plate, garnish and serve your cake

Is there corkage fees?

We do not offer or charge a corkage fee. Host and Cash bars are available. A full beverage menu can be found on the website.

Does the Qualico Family Centre have a built in sound system?

The Qualico Family Centre features state-of-the-art audio visual technology and will provide a podium and microphone for speeches and background music during your reception. If you are having a dance with a DJ, musician, or band at your event they will need to bring their own sound system. Please note that we are required to collect the SOCAN (Society of Composers, Authors & Music Publishers of Canada) fee, which is approximately \$60 plus GST if you have dancing (\$29 without dancing). The government of Canada also requires us to collect the Re: Sound (Canadian not-for-profit music licensing company) fee, which is approximately \$27 plus GST if you have dancing (\$13 without dancing).

Is there a minimum spend required?

We have a minimum spend required before taxes and gratuity which includes food, beverage and room rental fees. For events on Friday and Sunday evenings the minimum is \$5,500 (if a

Sunday falls on a long weekend, it is \$7,000). For Saturday evenings it is \$7,000. If the minimum amount is not reached, you will be invoiced for the difference.

Are taxes and gratuity included in the prices and fees?

Taxes and gratuities are not included in the fees listed. GST will be added to your final invoice. Fifteen per cent gratuity will be applied to all food and beverage costs.

Helpful Tip

When determining how much your event will cost be sure to include and consider the following costs for the venue

- Room fee – plus GST
- Food & Beverage – taxes & 15% gratuity will be applied to the following
 - Hors d'oeuvres
 - Main course
 - Late night snack
 - Wine with dinner (2 bottles per table – red/white)
 - Bar